

# AMG NEWSLETTER

Spring 2019

## From the editors.....

Welcome to Spring 2019!

Thanks to all who contributed to this issue of the newsletter, as your contributions are important to the newsletter's success.

Take note of the professional development opportunities available this spring and try something new, like entering the staff essay contest.

We welcome your news stories. If you are participating in committees outside of your departments, we want to hear about your projects. Please send us your articles for inclusion in our next issue, which will be published in May/June. We also encourage you to become a member of the newsletter team. Contact Nancy or Janine if you're interested.

Best wishes for a great semester!

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## Book Discussion

By Maureen Killeen

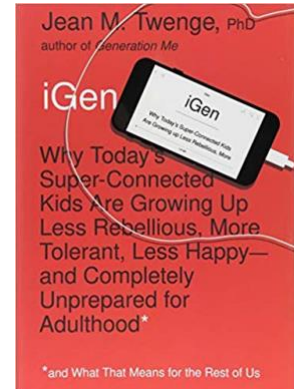
AMG Colleagues gathered on January 29 to discuss psychologist Jean Twenge's *iGen: Why Today's Super-Connected Kids Are Growing Up Less Rebellious, More Tolerant, Less Happy – and Completely Unprepared for Adulthood*, a book recommended by President Eisgruber at the first AAMG meeting of the academic year.

Conversation centered on the main takeaways of the book and their applicability both to our personal and professional lives as we interact with the generation born between 1995 and 2012 (or thereabouts).

The book offers a sketch of a generation that is growing up more slowly and more anxious, but also more tolerant and more safe than any generation in history. Twenge uses longitudinal surveys that cross socio-economic, geographic and racial, religion and ethnic boundaries and draws conclusions about today's adolescents. As a whole they avoid grown-up responsibilities, like learning to drive, moving out of the house, and gaining financial independence. They are open-minded, forward-thinking, and risk-averse in ways that previous generations of young people were not. As social media and texting replace in-person socializing and ways of communicating, iGen'ers spend less time with their friends and loved ones in person — which perhaps explains why they are experiencing unprecedented levels of anxiety, depression, and loneliness.

The conversation could have continued throughout the afternoon as the group discussed the paradoxes of the iGen generation and their views towards religion, politics and civic responsibility.

We intend to hold another book discussion this spring — an email on voting for the next book selection will be sent soon.



## STAFF CHANGES

**Marie Basso** joined the Council of the Humanities this past November, as program manager for the Program in Linguistics and the Program in Italian Studies. In her new role, she works closely with the directors to oversee all aspects of program administration. Her responsibilities include academic and curricular management in support of the programs' faculty and students; overseeing program budgets and expenses; planning and executing program lecture series, symposia and workshops; and communications management and outreach. Before joining the Council, Marie worked in the Office of the Dean of the Faculty for six years, supporting a wide variety of Princeton faculty-related processes, including faculty searches, junior faculty appointments, extensions of term, workload relief, program directorships and executive committee appointments.



Prior to coming to Princeton, Marie had served as a senior administrator at Temple University, coordinating all administrative aspects of the Center for Biotechnology, including the recruitment and appointment of its international faculty and research staff. She had previously lived in Italy, working at the University of Siena Medical School as an administrative coordinator for international scientific conferences and as a bilingual editor and translator of scientific manuscripts. Marie graduated from Haverford College magna cum laude, Phi Beta Kappa, with a B.A. in English, and she is fluent in Italian.

**Regin Davis**, Assistant Director of the University Center for Human Values began work at Princeton in September, 2018. Regin has a background in P-12 education, psychology, and higher education administration. Prior to coming to Princeton, she was the Director of Operations and Student Support at the Center for Public Research and Leadership at Columbia Law School, supporting an interdisciplinary cohort of graduate students as well as public sector organizations. Regin has also served as a Project Director for several large-scale research projects, including an evaluation of the Common Core Learning Standards in New York State (CUNY), and federally funded research studies of school-based interventions (Fordham). Regin earned her A.B. from Princeton University and her Ed.M. in Prevention Science and Practice from the Harvard Graduate School of Education.

*If you have transferred or been promoted, or know of a change that we did not publish, please send along to Nancy ([nancy.blaustein@princeton.edu](mailto:nancy.blaustein@princeton.edu)) or Janine ([jcaloger@exchange.Princeton.EDU](mailto:jcaloger@exchange.Princeton.EDU)).*



### UPCOMING DEADLINES:

**Feb 15** - Academic Managers self-assessments due to chairs and Karen Haskin. Deadline applies to managers who have a reporting line to Karen Haskin.

**Feb 28** - Annual Disclosure and Certification forms due

**Mar 18** - Departmental salary submissions to DOF

Academic Managers Group  
Next Meeting

Monday, February 25, 12-1pm - Louis A. Simpson Building, A71

**Topics:**

- OIT - Office 365 Exchange Online
- Update on the Academic Manager Core Competencies
- Progress on Academic Managers Tool



**Connect: Harnessing the Power of Words**

Symposium – May 3, 2019

Mark your calendars! On May 3, from 12:30-7:30 p.m., *Princeton Writes* will hold a symposium on the written and spoken word, featuring master classes, panels, and a keynote address designed to strengthen staff communication skills and the human connections that sustain our campus.

Participants will have an opportunity to learn from accomplished writers and speakers, including the luminous John McPhee, and to mingle over light refreshments. The symposium will be held in Rooms 301, 397, and 399 of the Julis Romo Rabinowitz Building.

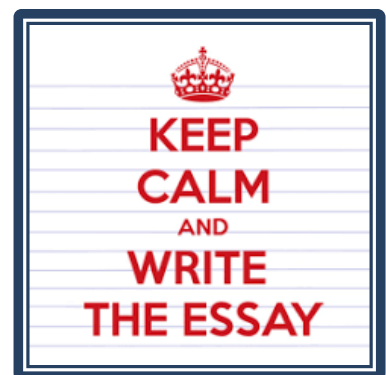
**Details: For more information, and to register (beginning March 25 at noon), please visit**

<https://pwrites.princeton.edu/>.

**Staff Essay Contest – Submissions Welcome!**

Deadline - February 28, 2019

Please consider entering (or encouraging others to enter) Princeton's fifth annual staff essay contest, which was established by *Princeton Writes*, in collaboration with the Humanities Council and the Office of Alumni Affairs, to recognize and encourage clear, creative, and compelling writing. This year, the Selection Committee invites you to introduce a part of your world — such as a community, pastime, or place — and tell why it is meaningful to you.



Essays should be between 750 and 1,250 words and must be submitted to [pwrites@princeton.edu](mailto:pwrites@princeton.edu) on or before February 28, 2019. The Selection Committee will award one prize of \$1,000 and up to three honorable mentions. The winners — and all contestants — will be recognized at a celebratory reception in the spring, and the winning essays will be printed in book form and posted online for others to enjoy.

For more information, and to read the essays of past winners, please visit

<https://pwrites.princeton.edu/>.



The Shared Financial Services department in the Office of Finance and Treasury provides financial management and transaction support to a diverse portfolio of academic and administrative departments. Since its inception in 2011, the program has grown from supporting seven academic departments to now providing financial management assistance to 24 academic and administrative departments.

Members of the SFS team are responsible for facilitating, creating, and approving transactions related to requisitions and purchase orders; supplier onboarding; preparation of expense reports; journal entries; labor accounting; Student Activities Funding Engine (SAFE) administration; and other financial consulting services, including financial planning and process mapping. Departments that participate in SFS are partnered with an SFS team member who serves as the primary contact for all financial-related activities and questions.

We strive to deliver exceptional service that aligns with best practices, and accomplish this goal with experience and expertise in our service areas, thereby increasing policy compliance and reducing overall risk.

With an eye towards service enhancement, we are looking to provide additional support in the areas of budgeting and multi-year financial planning. Additionally, we hope to leverage opportunities to collaborate with other shared services on campus, specifically in the area of grants management.

*If you would like to learn more about Shared Financial Services, please contact Brandon Gaines, shared services manager, at 609-258-2527 or [bgaines@princeton.edu](mailto:bgaines@princeton.edu).*

### **Exchange Migration Project**

In collaboration with department managers and the Office of Information Technology, Princeton University has begun migrating faculty, staff and graduate student email and calendars to Microsoft Office 365 Exchange Online.

Princeton is making the move to Office 365 Exchange Online — Microsoft's cloud-based email and calendaring application — and for several good reasons. Exchange Online offers new and better features:

- The move to Exchange Online means larger mailboxes for everyone, increasing email quotas to 50GB.
- As a cloud-based solution, you can access your email at any time, from any device, using the online link.
- Exchange Online offers an improved search function as well as other features that increase efficiency and productivity.

In addition to feature enhancements, the upgrade will significantly improve email performance and offer enhanced IT security to best protect your data.

The project to move faculty, staff and graduate student email to Office 365 Exchange Online is currently in progress, with a goal of migrating all by June 2019. If you would like to learn more about the migration, please visit [www.princeton.edu/O365](http://www.princeton.edu/O365). Charlayne Beavers will also provide an update on the migration at the February 25 general meeting.

## AMG STEERING COMMITTEE 2018-2019

Kathleen Applegate  
Nancy Blaustein  
Connie Brown  
Nancy Everett  
Janet Gruschow  
Amanda Kastern  
Maureen Killeen  
Maria Papadakis  
April Peters  
Floee Fusin-Wischusen  
Marion Young  
Carol Zanca

## EX-OFFICIOS

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ORPA:	Maureen Thomson-Siegel
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Provost-Academic and Budget Planning:	Rick Meyers
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School of Engineering:	Kaitlin Lutz
Woodrow Wilson School:	Todd Bristol, Bob Leckie