
AMG NEWSLETTER

Summer 2018

From the editors.....

Summer is upon us! Time for year- end close, preparing for the new academic year, and vacation!

Everyone worked hard over the last academic year, and we want to thank all those who volunteered on the various AMG committees. No worries if you were unable to be involved – more opportunities will arise in the future.

We hope you've enjoyed the first issues of our newsletter and that you'll consider contributing by submitting an article or volunteering to serve on the committee. Please reach out to Nancy Blaustein or Janine Calogero if you are interested in joining us in the fall.

Happy summer!

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AMG CONFERENCE

This year's AMG Conference, *Sound Mind, Sound Body* was held on Tuesday, June 19 at the Carl Field Center. Rev. Dr. Alison Boden, Dean of Religious Life spoke about cultivating a healthy mind and staying balanced at work. Other presentations by Janine Mascari, MPH, CHES, Health Promotion Specialist, Melissa Mirta, RDN, Campus Wellness Dietician, and Dr. Ted Borer, Energy Plant Manager focused on healthy eating, and understanding the impact of sustainability and how to integrate personal practices in daily lives. Several managers participated in a team cooking challenge, which was quite fun! Jason Gallucci, Director of Performance, Athletics Department spoke about unlocking energy and discovering our peak performance levels through exercise. The conference concluded with a 20-minute light aerobic exercise session led by Terry MacFarland, former Operations Manager in the Department of Molecular Biology. Thank you to Cecilia York, Maria Papadakis, Baru Saul and Victoria Dorman for organizing a wonderful program!



Rev. Dr. Alison Boden - Dean, Religious Life



Jason Gallucci - Director of Performance



Dr. Ted Borer - Energy Plant Manager

UPCOMING EVENTS

WEDNESDAY, JULY 18

Summer Institute for Academic Managers

Please join us for the 2018 Summer Institute for Academic Managers titled, *Are You Talking to Me? A Communications Toolkit for Managers*, on Wednesday, July 18th from 8:30am to 2:30pm in the Julis Romo Rabinowitz Building, Room 399. Please [register](#) for this event by July 6th.

WEDNESDAY, AUGUST 15

AMG RETREAT – For Steering Committee members. All day event held at Palmer House.

MONDAY, SEPTEMBER 10

2018 First Year Student Academic Expo

10 AM – 1 PM - Frick Chemistry Lab Atrium

NEW MANAGERS

Sena Hill - Sena began her new role as the new manager in the French and Italian Department on June 18th. Many of you know Sena from her days in the Registrar's Office when she handled classroom assignments, honors, and certificate programs. Additionally, she worked in the Politics Department and in



Ecology & Evolutionary Biology as the Undergraduate and Graduate Administrator. After her second child she took a hiatus, returning to Princeton as the Undergraduate Administrator in the Department of Art & Archaeology after working in admissions at The Peddington School. Her most recent position was in the Humanities Council as the Program Manager for European Cultural Studies, Medieval Studies, and IHUM.

In her free time, you may find her on the tennis courts playing tennis, ladies doubles or mixed doubles, walking her two border terriers (Kayla and Edie), relaxing on the beach or hanging out with her two teenage boys, who will both be attending the University of Richmond, in the fall.

Lucia Schutz - Lucia joined the Department of Ecology and Evolutionary Biology as the Department Manager in May 2018. Prior to joining Princeton University, she began her career in higher education at Rutgers University. At Rutgers University, she served in numerous positions, including Research Grant Specialist in Grant Accounting, Accounting Supervisor of Unrestricted Funds and as Departmental Administrator of the Physics department. In her most recent position at Rutgers University, she served as the Director of Business & Administration for the Institute for Health, Health Care Policy and Aging Research.

If you have transferred or been promoted, or know of a change that we did not publish, please send along to Nancy (nbarthel@princeton.edu) or Janine (jcaloger@exchange.Princeton.EDU).

RETIREMENT

Congratulations and best wishes to Kathleen Allen, who retired as of July 1, 2018 as the Manager of French and Italian after 17 years. Kathleen began her career at Princeton in the Department of Molecular Biology as an office coordinator, then moved on to Comparative Literature as an Undergraduate Coordinator. She also served as the Graduate Administrator in French and Italian, and as Program Manager in PIIRS for several years before returning to French and Italian as department manager.



Kathleen is looking forward to relaxing and spending time with her husband and 4 dogs and to gardening, crocheting, and whatever strikes her fancy. Asked about her time at Princeton, Kathleen said “I’ve enjoyed working at Princeton and have come to know many wonderful people and made some lasting friendships. I wish all the best to my colleagues and friends and look forward to this new chapter in my life.”

AMG LEADERSHIP AWARD

We are pleased to announce that Nancy Blaustein, Manager of Finance & Administration in the Department of Classics, was awarded the [AMG Leadership Award](#) for 2018. Her leadership and contributions to the AMG can be seen through several initiatives. Following the end of her tenure as AMG steering committee co-chair in 2016, Nancy has remained highly engaged with efforts to improve several aspects of the AMG. She is an excellent colleague, a wonderful team player, a thoughtful mentor, and someone who provides valuable insight and expertise for those around her — always with an eye toward excellence and furthering the mission of the Academic Managers Group. Through her subtle and overt efforts, she raises the profile of the role of academic managers across campus and participates in important discussions that impact the AMG community in significant ways. Nancy said that being part of the AMG has positively influenced her work. “We all have a sense of pride in what we do. It’s a smart group, they’re innovative and I like to be part of that. Receiving the award means a lot to me.”



Engagement with the new Academic Management Tool in development, the HR competencies project and launching the new AMG newsletter are just a few examples where she has had significant influence toward furthering the goals of the AMG. Nancy is always willing to volunteer and find ways to improve information flow to AMG members. The AMG members have clearly benefitted from all of her dedication and willingness to volunteer, and the campus has benefited from her creative and useful feedback. Congratulations, Nancy!

ADMINISTRATIVE UNIT SYSTEM (AUS) UPDATE

The AUS project team has been working on an initial prototype, which you will have the opportunity to see during hands-on prototype review sessions, by academic divisions. We will cover the same content at each session, so you only need to attend one. After each session, you will be provided with a prototype URL to allow additional time for exploration and assessment in your department.

SCHEDULE BY DIVISION

Humanities & Social Sciences: July 17 – 2-4pm; July 24 9:30-11:30am; July 30 1:30-3:30pm
Science & Engineering: July 20 – 9:30-11:30am; July 26 – 9:30-11:30am; August 1 – 1:00-3:00pm

We look forward to seeing you at one of the sessions.

CONGRATULATIONS TO THE NEW MEMBERS OF THE AMG STEERING COMMITTEE

The following AMG members were elected to serve on the AMG Steering Committee for a three-year term (2018-2021). A complete list of the Steering Committee will be made available soon after the summer retreat in August.

Group A - Humanities & Social Sciences

April Peters, Manager of Finance and Administration, Department of African American Studies

Group B – Natural Sciences & Engineering & Applied Science

Connie Brown, Manager of Finance and Administration, Operations Research and Financial Engineering
Janet Gruschow, Senior Manager of Finance and Administration, Department of Chemistry

Group C - Programs, Centers & Institutes

Maureen Killeen, Assistant Director, University Center for Human Values
Maria Papadakis, Manager, Program in Gender and Sexuality Studies

At Large

Nancy Blaustein, Manager of Finance and Administration, Classics
Carol Zanca, Manager of Finance and Administration, Department of Anthropology

Check out the [AMG website](#) for a complete schedule of meetings, to be posted soon!

AMG STEERING COMMITTEE 2017-2018

Co-Chairs :	Kathleen Applegate, Jessica O'Leary
Associate Chair and Scheduler:	Nancy Everett
Archivist and Web Coordinator :	Floe Fusin-Wischusen, Barbara Leavey
Corresponding Secretary:	Amanda Kastern
Desktop Systems Council (DESC) and Enterprise Systems Planning Group (ESPG) Representative:	Vacant
Mentoring Coordinators for New Managers:	Karen Mink, Marion Young
Recording Secretary:	Kate Braunstein
Treasurer:	Jennifer Widdis

EX-OFFICIOS

Audit and Compliance:	Hope Caldwell
Dean of the Faculty:	Tamara Thatcher
Executive Vice President:	Laura Strickler, Debby Foster
Human Resources:	Clara Stillwagon
OIT:	Colin Currie
ORPA:	Vacant
Provost-International Affairs and Operations:	Claire Hu
Provost-Academic and Budget Planning:	Karen Haskin, Rick Meyers
Registrar:	Ashley Booth, Jonathan LeBouef
Finance & Treasury:	Jason Knoch
School of Engineering:	Amy Lewis, Kaitlin Lutz
Woodrow Wilson School:	Todd Bristol, Bob Leckie